

**APPLICATION TO ENTER  
2013 LPGA OF JAPAN QUALIFYING TOURNAMENT (QT)  
(FOR 2014 TOUR)**

**CONDUCTED BY  
THE LADIES PROFESSIONAL GOLFERS' ASSOCIATION OF JAPAN  
(LPGA of JAPAN)**

**I. FIRST QUALIFYING TOURNAMENT**

**1) Eligibility**

- A. Any female golfers who are 18 years of age or over as of April 1, 2013 (who was born before April 1, 1995) and correspond to either the followings
  - (1) LPGA of Japan Teaching Professional Class A members.
  - (2) Any golfers who are recommended by one of the LPGA of Japan members who have been a LPGA of Japan member for more than 5 years.
  - (3) Any golfers who are recommended by a national golf association or any national professional golf association of their respective countries.
  - (4) Any golfers who are recommended by a senior manager of a golf club or a golf practice range in Japan.
- B. Any golfers approved by LPGA of Japan other than above categories A.

**<Amateur Status>**

*It is not in itself a breach of the Rules of Amateur Status for an amateur golfer under the jurisdiction of 2013 Japan Golf Association Rules to file an entry for and play this Qualifying Tournament. (Please refer to IX. AMATEUR STATUS )*

**2) Dates and Venue**

- a. Aug. 28, 2013 – Aug. 30, 2013 Boso Country Club(Chiba-pref.)
- b. Aug. 21, 2013 –Aug. 23, 2013 Sunhills Country Club West Course(Tochigi-pref.)
- c. Aug. 21, 2013 –Aug. 23, 2013 Shiga Golf Club(Shiga-pref.)

\*The venue will be allocated to each entrant by the LPGA of Japan after the entry closing date.

\*The entrant may be transferred to another location by applying to LPGA of Japan only if the dates are overlap with any of the following event; Japan Women's Collegiate Golf Championship, LPGA of Japan Summer Training Session, LPGA of Japan Teaching Assistant Skill Exam

**3) Tournament Format**

- (1) 54 holes stroke play (18 holes on each day for three days at stroke play) scheduled.
- (2) The First qualifying tournament is considered as "officially concluded" as all players completed 18 holes principally. In the event 18 holes cannot be completed by the end of the last scheduled competitive day, play will be postponed.

**4) Proceeding players to the Second Qualifying Tournament**

- 1. Players in higher rank in the First Qualifying Tournament will proceed to the Second Qualifying Tournament. Approximately 20% of entrants into the each venue of the First Qualifying Tournament will proceed to the Second Qualifying Tournament. When the entrants exceed 500, however, proceeding players to the Second Qualifying Tournament will be 100 at maximum.
- 2. The number of proceeding players from each venue will be announced by posting after the first day of the tournament. When the entrants exceed 500, however, approximate number of proceeding

players from each venue will be announced by posting before the tournament starts. Proceeding players to the Second Qualifying Tournament will be determined after the First Qualifying Tournament has concluded at all venues.

## **II. SECOND QUALIFYING TOURNAMENT**

### **1) Eligibility**

- A. Any female players who are 18 years of age or over as of April 1, 2013(Who was born before April 1, 1995) and correspond to either the followings;
  - (1) LPGA of Japan members (including players who obtained LPGA of Japan license in 2013 / not including LPGA of Japan Teaching Professional Class A members) and players who registered LPGA one-year membership for 2013 Tournament Player's Division and Teaching Professional member.
  - (2) Any players who have successfully passed the First Qualifying Tournament.
- B. Any golfers approved by LPGA of Japan other than above categories.

Note

\*A non-resident of Japan in the above categories B must be recommended by a national golf association or any national professional golf association of her respective countries or one of the LPGA of Japan members.

\*

### **2) Dates and Venues**

- a. Nov. 6, 2013-Nov.8, 2013 Rock Hill Golf Club Lake Course(Ibaraki pref.)
- b. Nov. 6, 2013-Nov.8, 2013 Rosebay Country Club(Gunma pref.)
- c. Nov. 6, 2013-Nov. 8, 2013 Bell Flower Country Club(Gifu pref.)
- d. Nov .6, 2013-Nov.8, 2013 Sanyo Golf Club(Okayama pref.)

\*The venue will be allocated to each entrant by the LPGA of Japan after the entry closing date.

### **3) Tournament Format**

- 1. 54 holes (18 holes on each day for three days at stroke play) scheduled.
- 2. All tied scores shall be ranked by card play off as follows:
  - (a) the best 3rd round scores, (b) the best 2nd round scores, (c) the best last 18th hole scores, 17th hole scores, and so on.
- 3. The Second qualifying tournament is considered as "officially concluded" as all players completed 18 holes principally. In the event 18 holes cannot be completed by the end of the last scheduled competitive day, play will be postponed.

### **4) Proceeding players to the Third Qualifying Tournament**

- 1. Players in higher rank in the Second Qualifying Tournament at each venue will proceed to the Third Qualifying Tournament.
- 2. Approximate number of proceeding players from each venue will be announced by posting before the tournament starts.
- 3. The third qualifying tournament final field will be determined after the conclusion of DAIO PAPER ELLEAIR LADIES OPEN (November 24, 2013)

## **III. THIRD QUALIFYING TOURNAMENT**

### **1) Eligibility**

- A. Any female golfers who are 18 years of age or over as of April 1, 2013 (Who was born before April 1, 1995) and correspond to either the followings;
  - (1) The winner of the 2013 LPGA of Japan Step-Up-Tour.

(2) Players in positions within top 70<sup>th</sup> in according to 2013 Money list as of Morinaga Seika Weider Ladies.

(3) Any players who have successfully passed the Second Qualifying Tournament.

B. Any golfers approved by LPGA of Japan other than above categories.

[Note]:

\* A non-resident of Japan in the above categories B must be recommended by a national golf association or any national professional golf association of her respective countries or one of the LPGA of Japan members.

\* 102 players are assumed to be an upper bound in each venue. (including above categories A and B). However there is a case not to come up to 102 players to make the advancement ratio from Second QT to Third QT two venues hall this ratio

## **2) Dates and Venues**

a. Nov. 26, 2013- Nov. 28, 2013 / Aso Country Club(Ibaraki pref.)

\*Nov. 29, 2013 is reserved for rain day

b. Nov. 26, 2013- Nov. 28, 2013 / Minagi Golf Club(Hyogo pref.)

\*Nov. 29, 2013 is reserved for rain day

## **3) Tournament Format**

1. 54 holes (18 holes on each day for three days at stroke play) scheduled.
2. All tied scores shall be ranked by card play off as follows:  
(a) the best 3rd round scores, (b) the best 2nd round scores, (c) the best last 18th hole scores, 17th hole scores, and so on.
3. The tournament is considered as concluded as all players completed 54 holes principally. In the event 54 holes cannot be completed by the end of the last scheduled competitive day, play will be extended one additional day. The Third qualifying tournament is "officially concluded" if at least 36 holes have been completed by the end of the one additional day.

## **4) Waiting List (alternatives)**

A Waiting List will be provided for the Third Qualifying Tournament. The further detail will be posted at each Second Qualifying tournament venue.

## **5) Proceeding players to the Final Qualifying Tournament**

1. Players in higher rank in the Third Qualifying Tournament at each venue will proceed to the Final Qualifying Tournament.
2. Approximate number of proceeding players from each venue will be announced by posting before the tournament starts.

# **IV. FINAL QUALIFYING TOURNAMENT**

## **1) Eligibility**

- A. Any female golfers who are 18 years of age or over as of April 1, 2013 (Who was born before April 1, 1995) and correspond to either the followings;
- (1) Players who lost her LPGA of Japan tour exemption status at the end of 2013 season.
  - (2) Players in positions top 5 following LPGA of Japan tour exempt status for 2014 season in according to 2013 Money list as of 2013 Daio Paper Elleair Ladies
  - (3) Any winners of LPGA of Japan Tour in 2013 who have no exemption status for 2014 season.
  - (4) Any players who have successfully passed the Third Qualifying Tournament.
- B. Any golfers approved by LPGA of Japan other than above categories.

[Note:]

\* A non-resident of Japan in the above categories B must be recommended by a national golf association or any national professional golf association of her respective countries or one of the LPGA of Japan member.

\*102 players are assumed to be an upper bound in each venue. (including above categories A and B).

## **2) Dates and Venue**

Dec. 3, 2013 – Dec. 6, 2013 / Katsuragi Golf Club (Shizuoka-pref.)

\*Dec. 9, 2013 is reserved for the rain day

## **3) Tournament Format**

1. 72 holes (18 holes on each day for four days at stroke play) are scheduled.
2. All tied scores shall be ranked by card play off as follows:  
(a) the best 4th round scores, (b) the best 3rd round scores, (c) the best 2nd round scores, (d) the best last 18th hole scores, 17th hole scores, and so on.
3. The tournament is considered as concluded as all players completed 72 holes principally. In the event 72 holes cannot be completed by the end of the last scheduled competitive day, play will be extended one additional day. The Third qualifying tournament is “officially concluded” if at least 54 holes have been completed by the end of the one additional day.

## **4) Waiting List (alternatives)**

A Waiting List will be provided for the Final Qualifying Tournament. The further detail will be posted at each Third Qualifying tournament venue.

## **5) Determination of Eligibility Ranking**

The eligibility of priority ranking to play on the LPGA of Japan Tour and LPGA Step-Up-Tour to be officially conducted by the Ladies Professional Golfers' Association of Japan in 2014 will be determined according to the ranking results of the Final Qualifying Tournament.

# **V. REGULATIONS AND PROCEDURES**

## **1) Rules**

(1)The Japan Golf Association (JGA) Rules of Golf 2013 and The LPGA of Japan Tournament

Regulations and its Local Rules will govern all the qualifying tournaments.

(2)The player's driving club must conform to the list of Conforming Driver Heads published by R&A

(3)The player's club must conform to the groove and punch mark specification.

## **2) Application for Entry**

(1) 2013 QT Application form (attached photo taken within the past one year)

(2) A copy of the bank remittance receipt for entry fee

(3) A copy of driver license or any document which name and date of birth can be proven

(4) A copy of passport

Japanese; Submit (1)(2)(3)

Foreign nationality; Submit (1)(2)(4)

[Note:]

If you are foreign player and non LPGA member, you must fill in followings

1. Player's name in Japanese (Chinese character as well as Japanese katakana) and English.

2. Where to make contact in Japan. (Company name, person in charge name, a phone number)

### 3) Application Terms and Deadlines

All applicants must apply on the designated Application Form available at LPGA of Japan by the following deadlines (local time).

1 <sup>st</sup> QT		2013/4/1 – 2013/5/31(entry deadline)
2 <sup>nd</sup> QT	(1)LPGA of Japan members (including players who obtained LPGA of Japan license in 2013/not including LPGA of Japan Teaching Professional Class A members) and players who registered LPGA one-year membership for 2013 Tournament Player's Division and Teaching Professional member	2013/8/1 – 2013/8/31(entry deadline)
	(2) Proceeded players from the First Qualifying Tournament:	Entry deadline; 2013/9/13
	(3) Any golfers approved by LPGA of Japan other than above categories:	Entry deadline: 2013/5/31
3 <sup>rd</sup> QT	(1) Winners of 2013 Step-Up-Tour :	Entry deadline: 2013/11/1
	(2) Players position within top 70 <sup>th</sup> in according to 2013 Money list as of Morinaga Seika Weider Ladies	Entry deadline: 2013/11/15
	(3) Proceeded players from the Second Qualifying tournament:	Entry deadline: 2013/11/15
	(4) Any golfers approved by LPGA of Japan other than above categories:	Entry deadline 2013/10/4
Final QT	(1) Players who lost LPGA of Japan exemption status in 2013	Entry deadline: 2013/11/25
	(2) Players in positions top 5 following to 2014 exempt player in according to 2013 LPGA of Japan Money list :	Entry deadline: 2013/11/25
	(3) Winners of 2013 LPGA of Japan Tour who have no exemption status for season 2014:	Entry deadline: 2013/11/25
	(4) Proceeded players from the Third Qualifying tournament:	Entry deadline: 2013/11/29
	(5) Any golfers approved by LPGA of Japan other than above categories:	Entry deadline: 2013/10/4

- Note:
1. Applications after the deadline will not be accepted whatever the reason may be.
  2. Application form and entry fees will not be returned or refunded after the applications are submitted.
  3. Applications by telephone, fax or e-mail will not be accepted.
  4. Entries postmarked no later than above date will be accepted (local time).

### 4) Substitutions

The substitutions procedure for player unable to compete in Third QT and Final QT is as follows.

If a proceeded player from the qualifying tournament withdraws, a substitution is allowed from the same location which the withdraw player participated. The substations will be placed in order of the qualifying scores.

If other than a proceeded player from the qualifying tournament withdraws, waiting registration system will apply.

The priority for the player who registered waiting registration system will be determined by drawing lots.

Players who wish to register waiting system must sign at LPGA office at the venue between following period of time: on the day before the first round (practice round), from 1 hour before the first group starts to PM5:00

## 5) Entry Fees

	<u>LPGA of Japan members</u>	<u>LPGA of Japan non-members</u>
First Qualifying Tournament	¥42,000*	¥52,500
Second Qualifying Tournament	¥42,000	¥52,500
Third Qualifying Tournament	¥52,500	¥105,000
Final Qualifying Tournament	¥52,500	¥105,000

\*LPGA of Japan Teaching Professional Class A members

(1) Entry fees shall be sent to the following account by bank remittance.

(2) No credit or personal check will be accepted.

(3) Entry fee for the qualifying tournament shall be paid by bank remittance to LPGA of Japan in Yen and the copy of the bank remittance receipt shall be attached to the Application Form. The lifting charge ¥2,500 and incoming remittance fee ¥1,500 for paying from overseas or any bank charges should be paid by applicants.

### Remittance Information

Remittance to: The Bank of Tokyo-Mitsubishi UFJ, Ltd. Ginza Branch

Address: 4-6-1 Ginza, Chuo-ku, Tokyo, Japan

Phone: (+81) (3) 3546-5010

Saving Account: #1030301

Swift # BOTKJPJT

Account Holder's Name: Ladies Professional Golfers' Association of Japan

## 5) Player name

Every LPGA of Japan non-member must play the QT by her real name. (player name is not allowed)

LPGA of Japan will indicate foreign player's name by Japanese katakana even the player applied her name with Chinese character. After the

If you are foreign player and non LPGA member, you must apply the qualifying tournament under your real name. Although a foreign player uses Chinese character with her name, LPGA will indicate player's name by Japanese katakana. After the registration for one-year TPD member you may change your name with your player name. However once you registered your name, you cannot change the name for 5 years.

## VI. Registration for 2014 Tournament Players' Division (TPD) One-year member

(Valid period of registration is 2014/1/1-2014/12/31)

Any player who proceeded to Third QT, Final QT must attend the TPD One-year member orientation in order to register on 2014 LPGA of Japan Tournament Players' Division One-year member

### A) Orientation for TPD One-year member

Any player who wishes to register on TPD One-year member must attend this orientation 3 consecutive year or 3 times.

1. **Orientation** will be held in December. A place and time are to be announced. The representative's attendance is not admitted.
2. **The attendance**

- 1) Any player who obtains 2014 exempt status and wish to register as 2014 LPGA of Japan TPD One-year member
  - 2) Any player who proceeded to Third and Final QT and wish to register as 2014 LPGA of Japan TPD One-year member
3. **Agenda**
- 1) LPGA of Japan tournament regulations
  - 3) Media correspondence
  - 3) Golf Rules and Etiquettes
  - 4) Registration process for 2014 TPD One-year member
4. **Interpreter**
- The orientation will be held in Japanese. For foreign players who do not understand Japanese, LPGA of Japan will provide simultaneous translation for English, Korean (and Chinese). It is not necessary for players to arrange their own interpreter. Player's companions are not allowed to attend the orientation.

**B) Registration Deadline Dec. 20, 2013**

The registration document and registration fee must be submitted to LPGA of Japan by the deadline.

**C) Rule Exam**

1. Rule exam will be held right after the conclusion of Second QT. A place and time will be announced by LPGA of Japan by posting.
  - \*Any player who is exempted from Second QT must take the exam on the practice round of Third QT.
  - \*Any player who is exempted from Third QT must take the exam on the practice round of Final QT.
2. Any player proceeded to Third QT or who is willing to sign waiting list (alternatives) for Third QT or any player wish to register as a 2014 LPGA of Japan TPD One-year member must take this rule exam. (otherwise the player may not make a registration for 2014 TPD One-year member)
3. LPGA of Japan will distribute 20 questions in advance. The rule exam will be made by 10 questions from these 20 questions and new other 20 questions. The passing mark will be getting more than 21 correct answers. If players can not get reach to the passing mark, she is able to retake a rule exam for only one time. If she still can not get reach to the passing mark, she may not proceed to Third QT. The rule exam will be available only Japanese and English.
 

The players may not accompany her interpreter to the rule exam.

**D) Annual Tour Registration Fee is ¥525,000** including consumption tax.

**E) Working Visa** is required to play at the tournaments in Japan for those who does not resident in Japan.

Note: Any players who wish to register as a 2014 LPGA of Japan TPD One-year member must receive a recommendation from one of the LPGA of Japan professional members or International professional member who have been a LPGA of Japan member for more than 5 years (any LPGA of Japan member who obtains license before 2008) as well as guarantor's signature on the application form

**VII. INTERPRETER**

Any players who cannot understand Japanese must arrange the interpreter by themselves.

- 1) Must fill in interpreter's name on 2013 QT Application form. (Blank is not acceptable).
- 2) The interpreter may not at the same time be the other player's interpreter.
- 3) The player must arrange her interpreter from First Qualifying Tournament to Final Qualifying Tournament.
- 4) All the posting, rules of play and announcements are assumed to be only Japanese.
- 5) Applicant failing to fill the interpreter's name may lose her right to participate in the tournament.

## VIII. ADDITIONAL INFORMATION

1. **The entry confirmation** is the responsibility of each applicant.

**LPGA of Japan reserves the rights** to invalidate the players' entry or tour registration in case that LPGA of Japan judges that the players (or players' conduct) are not suitable for the tournament.

2. **Registration**

The applicant herself must register at a designated location at each venue between 1 hour before the starting time of the 1<sup>st</sup> group and 5:00pm one day prior to the tournament day.

**\*Applicant failing to register may lose her right to participate in the tournament.**

3. **Fee to the golf course**

Player shall bear the play fees for both practice and tournament days.

4. **Caddie**

Using player's own caddie is allowed only in Final Qualifying tournament. Player should use her own caddie from the designated practice day through the end of the tournament. Using caddie in the tournament days only is not allowed. Any players who wish to use her own caddies; she must submit an application to LPGA of Japan with the entry application. Failure to submit an application will forfeit to use her caddie.

- (1) Caddie must wear flat-sole tennis shoes of non-metal spike shoes. Metal-spike shoes are prohibited.
- (2) Caddie is prohibited to wear jeans or T-shirts.
- (3) The player is required to take full responsibility for her caddie.

5. **Coach and Trainer**

The player is allowed to accompany her personal coach and trainer to the qualifying tournament by submitting an application to LPGA of Japan in advance. When the player need to use training space, she must submit the application form by Friday 5PM proceeding to the tournament.

- (1)The personal coach is admitted to walk in golf course only on the practice day. The coach must sign his/her name at LPGA office at the venue. Failure to sign will forfeit to enter tournament site.

\* Registration fee ---5,250yen

- (2)The personal trainer is admitted only in the clubhouse, walking in golf course is not admitted.

\* Registration fee---5,250yen

\* Fee for using space---10,500yen/ Contact LPGA of Japan office for more details

6. **Manner and etiquettes**

All applicants are necessary to follow the rule and manners that LPGA provided. The first time notes, and assumes the second to be a penalty or leaving when not following it.

\*First ---reprimand

\*Second---30,000yen

\*Third---50,000yen

- (1) Practice round besides the designated days must be set up with golf course in advance by player.  
(Player should not hit more than one ball, keep a group behind waiting or make practice stroke on the green just finished.)
- (2)Players shall not wear jeans, cargo pants or camouflage pattern wear (including rain wear) at the tournament site. In the case player wears a sweat shirt, the collar of polo under the sweat shirt must be seen. Players are allowed to wear T-shirt as long as it is produced by golf manufacture and accepted golf fashion. Mules and sandals are prohibited. The LPGA of Japan reserves the rights to order players to leave the tournament when the players' conduct is not becoming or their clothing is

not suitable for the tournament.

- (3) Any tattoo or sealing tattoo is prohibited. The LPGA of Japan reserves the rights to order players to leave the tournament when tattoo is found.

## **7. Rights to usage of player's likeness**

All television, radio, photographic, motion pictures, documentary film, internet or similar media rights of players participating in the qualifying tournaments shall be granted and assigned to the LPGA of Japan. All such rights granted and assigned to the LPGA of Japan are thereafter the property of and reserved by the LPGA of Japan. Such rights may be used by the LPGA of Japan for advertising, promoting or publicizing such events through live or recorded broadcasts, printing or theatrical exhibitions or other communication media. Any use thereof without the consent of the LPGA of Japan is prohibited.

## **8. Others**

- (1) When the fact comes to light when there is a lie in the content, the qualification and register as TPD non-member is lost.
- (2) The LPGA of Japan reserves the rights to postpone or shorten any of the qualifying tournaments due to adverse weather conditions or other occurrence of condition beyond the control of the LPGA of Japan
- (3) The LPGA of Japan reserves the right to alter any conditions and schedules herein. The decision of the LPGA in any matter shall be final.

## **IX. AMATEUR STATUS**

In the Rules of Amateur Status 2013 as approved by the Japan Golf Association, any players will forfeit the amateur status when players register themselves as TPD One-year member. It is recommended to consult with Japan Golf Association (Phone: 03-3566-0003) regarding to the details about amateur status before making an application for tournament.

## **X. CONTACT**

The Ladies Professional Golfers' Association of Japan office

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